

Dr. Muhammad Asim Khan

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Profile

- Strong interpersonal, communication and presentation skills
- Experienced in working with students with a range of age groups as a an English language teacher and on educational research projects

Work Experience

Teaching at Higher Education

March 2018 to
present

Assistant Professor

Department of English Linguistics & Allied Studies, NED University of Engineering & Technology

PhD teaching

- Language Education Policy & Planning

Masters teaching

- Teaching and assessing a variety of courses Postgraduate students in Applied Linguistics:
 - Advanced Academic Reading & Writing,
 - Technology in Language Teaching and Learning,
 - Research Methods
 - Second language teaching and learning
 - Materials development in English language teaching

Undergraduate teaching

- Teaching and assessing EAP and ESP courses to Undergraduate engineering students:
 - Functional English, Oral communication, Business communication etc
- Teaching and assessing theoretical linguistics courses to English linguistics undergraduates

April 2012 to
March 2018

Lecturer in English

Department of English Linguistics & Allied Studies, NED University of Engineering & Technology

- Taught and assessed EAP and ESP courses to Undergraduate engineering students
- Teaching and assessed theoretical linguistics courses to undergraduate students
- Teaching and assessed customized course in Linguistics to Postgraduate students

Technology mediated teaching

Taught Advanced Academic Reading & Writing to undergraduate class at a distant university in Province of Baluchistan, Pakistan via video conferencing facility over a semester

Merits in
teaching and
pedagogical
competence

Pedagogical training and competence

- Participated in 10 week Access Teacher Development Online Program (2012). University of Oregon, Linguistics Department, American English Institute (UO AEI)
- Attended training in Effective Teaching Practices. NED University of Engineering & Technology

Involvement in curriculum development, planning and the implementation of courses

- Advanced Academic Reading and Writing, 3 credit hours, for post-graduate research students, full semester (48 hours), implemented university wide
- Developed and implemented several courses for BS English Linguistics Program including, Phonetics & Phonology, Research Methods in Linguistics, 3 credit hours, undergraduate students, full semester (recurrent, 48 hours)
- Developed and implemented English Oral Proficiency Course, short course, 50 hours, to interested students

Administrative Experience

February 2024 to date	Area Coordinator ISO 9000 Looking after Audit procedures at Department of English Linguistics & Allied Studies
January 2023 to date	Member Board of Studies Department of English Linguistics & Allied Studies,
2023 to date	Department Representative Office of Research, Innovation, and Commercialization (ORIC), NEDUET
January 2023	Coordinator Final Year Project Department of English Linguistics & Allied Studies, • Coordinating research projects for final year students
September 2021-July 2023	Program Officer English Access Microscholarship Program funded by US Embassy Islamabad, Pakistan. • Assisted program director in finance, procurement, human resource management, reporting and implementation of after school program 300 underprivileged students aged between 13-16 years
November 2017	Conference Organizer 3 rd International Conference of the Linguistic Association of Pakistan 2017 NED in collaboration with LAP and Higher Education Commission • Performed participant registration data management, developing program book and on site program management with a team of students and teachers
March 2011 - August 2011	Program Officer English AMERICAN INSTITUTES FOR RESEARCH, USAID-EDLINKS KARACHI OFFICE • Assisted in planning, execution, implementation and evaluation of teacher trainings in across Pakistan including Khyber-Pakhtunkhwa, Balochistan, Sindh and Islamabad regions
April 2010 - February 2011	Research Officer THE AGA KHAN UNIVERSITY, INSTITUTE FOR EDUCATIONAL DEVELOPMENT (AKU-IED), PAKISTAN • Responsibilities included: Data collection tool development, Field visits to teachers' training institutes, Data analysis framework, Data analysis, Research report writing, Assistance in publication, Dissemination • Worked as a lead researcher with a team of data collectors
May 2011- June 2011	Research Associate USAID- Rafipeer Theatre Workshop in collaboration with Sesame Street USA Data collection, analysis and report writing for PCTV Children Educational TV show

Teaching- English Language Funded Programs

2019-2021	English Language Teacher NED Access English Language Microscholarship Program • Conducted face-to-face and online classes • Organized online, hybrid and face-to-face sessions for students
2010 to 2012	English Language Teacher SIE/iEarn Pakistan-US Consulate joint Access English Language Microscholarship Program • Conducted English language proficiency classes for young underprivileged students

-----Education & Trainings, Skills and Professional networks-----

2022	<p>Doctor of Philosophy (PhD) Department of Humanities, NED University of Engineering & Technology Dissertation titled “Language-in-education policy and planning frameworks: Issues, perspectives, and potential directions for the multilingual Pakistani context”</p>
2015	<p>MPhil (English Linguistics) Department of English, University of Karachi (Pakistan)</p> <ul style="list-style-type: none"> ▪ Research thesis title “Exploring model, method and contextual relevance of an ESL teacher training program executed in Pakistan” ▪ Courses completed with theory in practice: Research communication skills, Qualitative research methods, Quantitative research methods, Critical discourse analysis, Language assessment, World English(es)
2008	<p>Masters in English Linguistics Department of English, University of Karachi (Pakistan)</p> <ul style="list-style-type: none"> ▪ TESL (Teaching of English as a Second Language), Research Methods, Phonology, Psycholinguistics, Pedagogical Grammar, Sociolinguistics, Media Studies
2005	<p>Bachelor of Arts University of Karachi</p> <ul style="list-style-type: none"> ▪ English Advanced, Education & Sociology

Teacher Trainings and courses conducted

Resource person	<p>Higher Education Commission (HEC) Indigenous On-campus training program titled “Organizational-Interdepartmental Communication (HEC-IOT) held from 23-02-2015 to 04-03-2015 organized by Quality Enhancement Cell (QEC), NEDUET</p> <ul style="list-style-type: none"> ▪ conducted sessions for organisational communication for nominated faculty members <p>Higher Education Commission (HEC) on campus training program titled “Presentation Skills” held from 01-09-2014 to 05-09-2014 at CCEE NED University organized by Quality Enhancement Cell (QEC, NED)</p> <ul style="list-style-type: none"> ▪ trained and assessed presentation skills of nominated senior and junior faculty members from NEDUET <p>Resource Person English (Teacher Trainer), January 2010 EDLINKS-USAID</p> <ul style="list-style-type: none"> ▪ Conducted English language proficiency trainings for government school teachers
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English language preparatory courses

Coordinator & Instructor	<p>Graduate Record Examination Instruction. Department of Humanities, NED University of Engineering & Technology 2014 & 2015 batches</p> <p>International English Language Testing System (IELTS) Instruction. Department of Humanities, NED University of Engineering & Technology</p> <p>English Language Oral Proficiency Course. Department of Humanities, NED University of Engineering & Technology 2013 & 2014 batches</p> <ul style="list-style-type: none"> ▪ taught multiple batches for students and professionals
Trainings/works hops/courses attended	<ul style="list-style-type: none"> ▪ Participated in 10 week Access Teacher Development Online Program (2012). University of Oregon, Linguistics Department, American English Institute (UO AEI) ▪ Attended training in Effective Teaching Practices. NED University of Engineering & Technology

Computer and report writing skills	<ul style="list-style-type: none"> ▪ Proficient user of Microsoft Office™ tools ▪ Excellent report writing skills ▪ Good command on Zotero research management software ▪ Expert command on Wordsmith Tools for corpus analysis ▪ Excellent command on Online Management Systems such as googleclassroom, moodle ▪ Expert user of online synchronous platforms such as googlemeet, Microsoft Teams
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	<ul style="list-style-type: none"> •Javeria Ali Wadho, 2018. •Syed Aliza Haider, 2019. • Bilqees Naqvi, 2023, • Aizaz Ahmed, 2024
Awards, prizes and honours	<ul style="list-style-type: none"> • Received financial reward from NED University for publishing in high quality research journals
Conference presentations	<ul style="list-style-type: none"> •Presented a research paper on “Exploring User Perspective on ChatGPT” at 39th SPELT International Conference 2023 •Presented a research paper on “Child as an agent of family language policy: A case of Lasi-Balochi bilingual child” at 1st Global Research Congress 2023 on the theme of “Reshaping Society Through Innovation and Sustainability” organized by Sindh Madressatul Islam University, Karachi, Pakistan from 8 to 9 March 2023 •Participated in 3rd OPEN [Online Professional English Network] organized by Regional English Language Office (RELO Pakistan) at the Public Affairs Section of the U.S. Embassy Islamabad at Greenwich University, Karachi, Pakistan from 9 to 11 December, 2022. •Participated in TESOL 2021 Virtual International Convention & English Language Expo from 24-27 March 2021 organized by Regional English Language Office (RELO Pakistan) at the Public Affairs Section of the U.S. Embassy Islamabad. •Presented an empirical research article at the 4th International Conference on the theme of “Linguistic Research in Multilingual Contexts”, organized by International Conference of the Linguistics Association of Pakistan ICLAP during 18-20 October, 2018 at Fatima Jinnah Women University, Rawalpindi, Pakistan in collaboration with Higher Education Commission Pakistan •Presented a research article at the 2nd Kashmir International Conference on Linguistics, organized by Department of English & Institute of Languages, University of Azad Jammu & Kashmir, Muzaffarabad in 2015 held at Muzaffarabad, Pakistan. •Read a research paper in the field of ELT titled ‘Rethinking ELT trainings in Pakistan’ at SPELT international conference held during 14-16 October 2011. •Read a research paper on ‘English (L2) vocabulary teaching and retention’ at SZABIST 16th National conference in December 2010 •Read a research paper on ‘Critical discourse analysis of Pakistan Studies text book’ at the International Conference organized by Aga Khan University-IED 26-28 Oct’ 2010 •Read a research paper at SPELT 26th International conference in October 2010 •Did a poster presentation at SPELT 26th International conference in October 2010 •Attended a seminar on Assessment and Evaluation in UK Higher Education jointly organized by the British Council and NCUK on 22 June 2010 •Attended the 25th International Conference on Diversity in ELT in Pakistan held by SPELT October 2009. •Attended the Seminar on English and Empowerment in the Developing World held at Agha Khan Centre of English Language from 9 to 10 June, 2007
Memberships	<ul style="list-style-type: none"> Society of Pakistani English Language Teachers (SPELT) SPELT Research SIG Linguistic Association of Pakistan
Volunteer work	<ul style="list-style-type: none"> • Reviewer and Proofreader for English translation of course books being taught to around 2 million school students across Pakistan developed and published by ILM Foundation, Pakistan and adopted by education ministry of certain provinces. The program is being implemented at 9628 public, private schools. For details: https://tif.edu.pk/quran-program-affiliates/ • Took part in plantation drive at the department in response to the environmental issues facing Pakistan and the world. • AKHUWAT (microfinance organization) Punjab, Pakistan. Team member for telephonic interviews for life histories of the beneficiaries •NAVVTAC Provided training on spoken English, to 500 underprivileged students under the government program titled National Vocational & Training Commission NAVVTAC