

# MAHEEN TUFAIL DAHRAJ

Dept. of English Linguistics and Allied Studies  
NED University of Engineering and Technology  
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## PROFESSIONAL TEACHING EXPERIENCE (NEDUET)

### **LECTURER (ENGLISH)**

English Linguistics and Allied Studies  
NED University of Eng. and Tech.  
Dec 2018 – Present

#### **Key Responsibilities:**

- ✓ Teaching undergraduate and postgraduate courses to BE, BS and MS (Applied Linguistics) students.
- ✓ Supervising and Examining BS English and MS Applied Linguistics Thesis and Final Year Projects.
- ✓ Preparing and marking essays, tests/assignments/quizzes and examinations.
- ✓ Attending and organizing departmental and faculty meetings, conferences and seminars.
- ✓ Advising students on academic and related educational and professional matters.
- ✓ Conducting and presenting research at national and international conferences. Also, collaborating with other researchers at a national level.

#### **Undergraduate Courses (Taught)**

1. Functional English (HS-104/HS-111)
2. Oral Communication (HS-201)
3. Professional Ethics (HS-219)
4. Business Communication and Ethics (HS-208/304)
5. Stylistics (HS-406)

#### **Postgraduate Courses - MSAL (Taught)**

1. Language Teaching Methodologies
2. Syllabus Designing and Testing
3. Second Language Acquisition

#### **Research Supervision and Co-Supervision (Final Year Projects of BS-English Students):**

1. Comparative Study on Impoliteness Strategies and Gender Role in Pakistani and American Talk shows (2022)
2. Perceptions of Undergraduate Students on Learning Speaking Skills through Online Classes (2021)
3. Use of Self-Mentions in Research Articles published in HEC and ISI Social Sciences Journals (2020)
4. Employer' Perceptions on the English Written and Oral Workplace Communication Preparedness and Performance of Engineering Graduates (2019)

#### **Additional Charge/Responsibility:**

February 2022 – Present

- **Oversight Committee Member**, Green Youth Movement offered by HEC under Prime Minister KamyabJawan, National Youth Development Programme.

March 2021 – Present

- **Editorial Committee Member**, NEDIAN Newspaper

January 2020 – Present

- **Faculty In-charge**, Literary and Publications Society (LPS), NEDUET

#### **Other Engagements/Associations:**

- Nominated by U.S Embassy for **Online Professional English Network (OPEN) Program (FALL 2023)** sponsored by the U.S. Department of State with funding provided by the U.S. Government.
- **Language Teacher in English Works Program 2022-23 (NEDUET)** sponsored by Regional English Language Office (RELO), U.S. Embassy, Islamabad (November 2022 - June 2023)
- **TESOL Global Member (2023-24)** in **TESOL Virtual International Convention 2023**

### **COOPERATIVE TEACHER (ENGLISH)**

Humanities Department  
NED University of Eng. and Tech.  
Dec 2016 – Dec 2018

#### **Key Responsibilities:**

- ✓ Teaching undergraduate courses and preparing and marking tests and examinations.
- ✓ Attending and organizing departmental and faculty meetings, conferences and seminars.
- ✓ Conducting and presenting research at national and international conferences.

## EDUCATION

- **Ph.D. – English Linguistics (In-progress)**  
*University of Sindh, Jamshoro, Pakistan*
- **MS – Applied Linguistics (2018)**  
*NED University of Engineering and Technology, Karachi, Pakistan*
- **BS – English (2015)**  
*Jinnah University for Women, Karachi, Pakistan*

## RESEARCH PUBLICATIONS

1. **ISI (WOS) Indexed (2020):** Research paper published in International Journal of English Linguistics; Vol. 10, No. 4; 2020 on Use of Digital Technological Tools among Undergraduate English Language Learners in Pakistan.
2. **Scopus Indexed (2020):** Research paper published in International Journal of Psychosocial Rehabilitation on Corpus Analysis of Meta-discourse Markers used in Argumentative Essays by Pakistani Undergraduate Students.

## RESEARCH PAPER PRESENTATIONS

1. Co-Presented a research paper in 3rd National Research Students' Conference on Language and Literature (NRSCL) 2021 titled "**Perceptions of Undergraduate Students about Learning Speaking Skills through Online Classes**" in November 2021 at University of Sindh, Jamshoro.
2. Presented a research paper in 2nd National Research Students' Conference on Language and Literature (NRSCL) 2019 titled "**Influence of English language on the Multilingual Pakistani Undergraduates of Public and Private Sector University**" in November 2019 at University of Sindh, Jamshoro.
3. Presented a research paper in 1st International Conference on English Language and Linguistics (ICELL) 2019 titled "**Evaluation of the Supplementary Sindhi Literacy Reading Material at Primary Level**" in March 2019 at Mehran University of Engineering and Technology, Jamshoro.
4. Presented a research paper in 3rd International Conference of Linguistics Association of Pakistan (ICLAP) 2017 titled "**A Study exploring the use of Urdu loanwords in English Newspaper in Pakistan**" in October 2017 at NED University of Engineering & Technology, Karachi.

## CONFERENCES & WORKSHOPS (ORGANISED, CONDUCTED AND ATTENDED)

1. Attended **TESOL Virtual International Convention 2023** on April 03<sup>rd</sup> and 4<sup>th</sup>, 2023.
2. Conducted a Training session on "**Technical Writing and Research Manuscripts**" on February 06, 2023 organized by Quality Enhancement Cell (QEC), NED University of Engineering and Technology.
3. Attended **3<sup>rd</sup> English Language Expo 2022** sponsored by Regional English Language Office at U.S. Embassy in Islamabad on December 09-11, 2022.
4. Attended **PakTesol Workshops** in January 2022 at Sindh University, Jamshoro.
5. Participated in **Qualitative Case Study: Theoretical Underpinnings with Hands on Practice (online workshop)** held on July 25, 2020 conducted by Dr. Sumera Umrani, and organized by IELL, University of Sindh, Jamshoro.
6. Conducted a workshop on '**Effective Practices of English Language Teaching**' at Cantt Public PG College for Women, Malir Cantt, Karachi in February 2020.
7. Attended **National Research Symposium on Teaching English in a Multilingual Society** held on January 18 & 19, 2020 at Iqra University, EDC Campus, Karachi.
8. Attended **2nd National Research Students' Conference on Language and Literature (NRSCL) 2019** held on November 27<sup>th</sup>, 2019 at University of Sindh, Jamshoro.
9. Participated in **Hands-on Training on SPSS 20** held on November 5<sup>th</sup> & 6<sup>th</sup>, 2019 organized by Humanities Department at NED University of Engineering and Technology.
10. Attended **Teaching Language and Linguistics (Workshop)** held on September 5, 2019 at IELL, University of Sindh, Jamshoro.
11. Attended **1st International Conference on English Language and Linguistics (ICELL) 2019** held in March 2019 at Mehran University of Engineering and Technology, Jamshoro.
12. Conducted a workshop on "**Teaching Speaking Skills through Cooperative Strategy**" at 32<sup>nd</sup> SPELT International Conference, Habib University, Karachi in October 2016.
13. Attended **31<sup>st</sup>, 32<sup>nd</sup> and 33<sup>rd</sup> SPELT International Conference 2015, 2016 and 2017.**

## HONORS, NOMINATIONS AND ACHIEVEMENTS

1. Nominated as a **Trainer** in QEC's Annual Training Program (2023-24) at NED University of Engineering and Technology.
2. **Judge** in **"Speak Out for Engineering"** organized by IMechE on March 20<sup>th</sup>, 2023 at NED University of Engineering and Technology.
3. Nominated as a **Host** for announcements in two-days **International Conference on Future Trends of Quality Assurance in Higher Education 2022** held on 16<sup>th</sup> & 17<sup>th</sup> May 2022 at NED University of Engineering and Technology.
4. **Judge** in **"Speak Out for Engineering"** organized by IMechE on January 8<sup>th</sup>, 2022 at NED University of Engineering and Technology.
5. Nominated as a **Host** for announcements in **30<sup>th</sup> Convocation 2021** held in November 2021 at NED University of Engineering and Technology.
6. **Judge** in **"Speak Out for Engineering"** organized by IMechE on December 19<sup>th</sup>, 2020 at NED University of Engineering and Technology.
7. Nominated as a **Host** for announcements in two-days **4<sup>th</sup> NED International Textile Conference 2020** and **5<sup>th</sup> All Pakistan DICE Textile Innovation Event 2020** held on 2<sup>nd</sup> & 3<sup>rd</sup> March 2020 at NED University of Engineering and Technology.
8. Nominated as a **Host** for announcements in two-days **First NED Women Conference 2019** held on 20<sup>th</sup> & 21<sup>th</sup> December 2019 at NED University of Engineering and Technology.
9. Nominated as a **Host** for announcements in two-days **International Conference on Advanced Materials and Process Engineering 2019** held on 11 & 12<sup>th</sup> December 2019 at NED University of Engineering and Technology.
10. **Judge** in **"Speak Out for Engineering"** organized by IMechE on November 21<sup>st</sup>, 2019 at NED University of Engineering and Technology.
11. Nominated as a **Host** for announcements in **Orientation Day 2018** and **2019** held in October 2018 and 2019 at NED University of Engineering and Technology.
12. Invited as a **Guest Speaker** in Postgraduate Seminar titled "Current Trends & Perspectives in Research Methodologies" organized by Humanities Department under MS-Applied Linguistics Program on March 15, 2019 at NED University of Engineering and Technology.
13. **Judge** in **"Speak Out for Engineering"** organized by IMechE on December 31, 2018 at NED University of Engineering and Technology.
14. **Prime Minister Laptop** awarded in Scheme 4 from HEC at NED University of Engineering and Technology in 2018.
15. Nominated as a **Host** for announcements in **'DICE Automotive International Conference 2017'** held at NED University of Engineering & Technology in December 2017.
16. **Member - Programme Committee** in **3<sup>rd</sup> International Conference of Linguistics Association of Pakistan (ICLAP) 2017**, organized by NED University of Engineering & Technology in collaboration with HEC and LAP.

## PROFESSIONAL TRAININGS, SEMINARS AND SESSIONS

1. Attended two days training workshop on **Creating Network of Faculty Peacebuilders in Universities** on January 14<sup>th</sup> and 15<sup>th</sup> 2022 at Beach Luxury Hotel, Karachi.
2. Attended **Faculty Development Training** under the QEC Faculty Development Program from October 15<sup>th</sup>, 2019 till November 7<sup>th</sup>, 2019 at NEDUET.
3. Attended a session on **"What is a good English Language Teacher"** conducted by Jerrold Frank on July 16, 2019 at US Consulate General, Karachi.
4. Participated in the Post-Graduate Seminar titled **'Research Methods: Exploring Perspective & Practices'** organized by Department of Humanities in January 2018 under MS-Applied Linguistics Program.