

NAJEEB US SAQLAIN DURRANI, P.HD.
NED UNIVERSITY OF ENGINEERING & TECHNOLOGY

Ph.D. (ESL)

Tel: +923322718642

Email: najeebsaqlain@hotmail.com

najeebsaqlain@neduet.edu.pk

2
0
2
3

Career Highlights

- Ph.D. in Education/ESL in 2014.
- Twenty years of university-level experience in teaching/management and training.
- Seven years of teaching experience in public sector university-KSA (Majmaah University).
- Worked as a Director and Associate Prof. Hamdard Inst. of Mgmt. Sc.-Hamdard University, Karachi, Pakistan.
- Conducted teachers' training with The United States Agency for International Development (USAID) as well as Higher Education Commission-Pakistan.
- Active researcher.

EXPERIENCE

NED University of Engineering & Technology-Karachi, Pakistan
Department of English Linguistics & Allied Studies
Associate Professor
2022 to date

Responsibilities

- Teaching and assessing undergraduate and graduate students
- Conducting and publishing authentic research in international and national research journals
- Member Board of Studies
- Area Coordinator (Responsible for Departmental Academic Audit)
English Works! English for Workforce Development in Pakistan
Sponsored by US Embassy-Islamabad
Academic Coordinator
2022 to date

Responsibilities

- Teachers' training
- Implementation of the program on US guidelines
- Curriculum development

- Oversee all academic activities
- Reporting to RELO-USA

***Majmaah University-Kingdom of Saudi Arabia
Assistant Professor-English Language Department
Head Academic Accreditation Unit
2015 to 2022***

Administrative Responsibilities:

- Head, Academic Accreditation Unit
- Head, Academic Research Unit
- Member, Examinations Control Committee
- Member, Interview Board for Faculty Hiring

Teaching Courses:

- Applied Linguistics
- Second Language Acquisition
- Pragmatics
- Methods and Techniques in English Language Teaching
- Culture and Society

Awards Received:

- Received first and third prize for conducting research projects as a supervisor among all campuses of the university.
- Received a certificate of appreciation in 2021 from the Head of the Department for the extraordinary work in the field of research.
- Received a commendation letter in 2019 for developing The English Language Club in the campus for the students of all departments.
- Received a commendation letter in 2018 for outstanding teaching and research activities.
- Received a commendation letter in 2017 for outstanding teaching.

***Hamdard University-Pakistan
Director/Associate Professor
March 2015 to Oct. 2015***

Administrative Responsibilities:

- Overall management of the city campus.
- Academic activities in the campus.
- Research activities in the faculty.
- Management of co-curricular and extra-curricular activities in the campus.
- Self-Assessment Report for the faculty.
- Academic Accreditation and HEC ranking.

Teaching Responsibilities:

Advance English for the Ph.D. batch I & II and MPhil 4th semester-Faculty of Education & Social

Sciences at Hamdard University-Main Campus.

NED University of Engineering & Technology
Adjunct Faculty
Humanities Dept. (MSAL Prog.)
July 2013 to July 2015

Teaching Courses:

- Pragmatics and Intercultural Communication
- Syllabus Design and Testing

Other Contribution:

- Conducted a seminar titled “Delving into Pragmatics and Intercultural Communication”, joined by other two experts: an international speaker and the other from within Pakistan.
- Active involvement in collaborative research with faculty and students of the program.
- Conducted Professional Development and Training Programs organized by the department, in collaboration with the Quality Enhancement Cell of the university on the following:
 - Andragogical Skills in 2012
 - Presentation Skills in 2013
 - Interdepartmental Communication in 2014

Iqra University-Pakistan
Assistant Professor/Controller of Examinations
March 2010 to Feb. 2015

Teaching Responsibilities:

Taught and assessed the academic work of undergrads. and graduate students in the following courses:

- Basic English
- Oral Communication
- Business English
- Business Communication
- Self Management Skills

Administrative Responsibilities:

- Planned, Conducted, and classified semester examinations of all the campuses.
- Maintenance of transcripts, and students’ probation, termination, and merit scholarship lists.
- Administered all **executive**, administrative and **financial affairs** of the department, including **strategic planning**, **budgeting**, **recruiting**, liasoning, and team building.

Textile Institute of Pakistan
Assistant Professor
Sep 2008 to March. 2010

Teaching Responsibilities:

Taught and assessed the academic work of undergrads. in the following courses:

- Business Communication
- Oral Communication
- Research Methods

Administrative Responsibilities:

Chair, Admissions and Media Committee and supervised institutional image-building activities and admission campaign.

Muhammad Ali Jinnah University-Karachi
Lecturer
Aug. 2005 to August. 2008

Teaching Responsibilities:

Taught and assessed the following courses:

- Freshman English
- Oral Communication
- Business Communication

Administrative Responsibilities:

- Coordinator BBA Program
- Member of Examinations vigilance committee
- Member of Disciplinary Committee
- Member of faculty hiring interview panel as a subject specialist
- Arranged student gala, sports events, and debating contest working as an event manager.

National University of Modern Languages-Karachi
Lecturer
Sep. 2003 to July. 2005

Teaching Responsibilities:

Taught and assessed the students of the following programs:

- MA English
- English Language Diploma

Administrative Responsibilities:

Prepared schedules of the courses and allocated appropriate courses to the faculty members serving as a Program Coordinator.

Visiting/Part-Time

- NED University of Engineering & Technology, Humanities Department, (MS Applied Linguistics (MSAL) Programme).
- Faculty of Education and Social Sciences-Hamdard University. Taught Advance English to Ph.D. and MPhil students.
- The University of Karachi. Taught Bachelor of Education (B.Ed.) The honors program at the Teachers' Education Department.
- Federal Urdu University, Karachi. Taught BEd. The honors program at Teachers' Education Department; Federal Urdu University, Karachi.
- Bahria University-Karachi. Taught Business Communication to Bachelor of Business Administration (BBA)
- Institute of Cost & Management Accountants of Pakistan (ICMAP).

Funded Translation Project

Worked as a consultant for back translation of 10/66 Dementia Diagnostic Battery, funded by the Research Council (URC) of Aga Khan University in Feb- March 2016.

Research Supervision:

- Supervised BS students and received award of best research projects as a supervisor at Majmaah University, Kingdom of Saudi Arabia.
- Supervised MS-Applied Linguistics thesis at Department of Humanities, NED University of Engineering & Technology titled “**Practices of English grammar teaching at primary level government schools of Karachi**”.

EDUCATION***Iqra University-Karachi***

Ph.D. (ESL)

2014

Dissertation: Impact of Contextualized Text on Students’ Learning of Writing Skills of English as Second Language at Tertiary Level.

Iqra University-Karachi

MPhil.

2008

Thesis: MPhil Thesis on Course Contents of Business Communication offered at Public Sector Business Schools of Karachi and its linkage with the banking industry.

University of Karachi

MA. (English)

2003

CERTIFICATIONS / OTHER COURSES / WORKSHOPS

- 16 hour workshop Educational Research Methods (Iqra University), 8,9,10 February, 2008.
- Workshop on Semester System (Higher Education Commission-Pakistan), February 9,10, 2011.
- International Research Workshop on Research and Inferential Statistics-Capacity Building in Inferential Statistics and Analysis (RCTD), 21, 22 November, 2014.
- Postgraduate seminar on Understanding Language Testing and Research Philosophy, (NED University of Engineering & Technology), September, 2014.
- Training of English for Academic Purposes (EAP), (USAID, British Council, TELS, HEC). 10,11,12 April, 2013.

RESEARCH PUBLICATIONS

- **Higher Secondary ESL Learners and English Conditional Sentences: An Investigation of the Efficacy of Corpus-based Instruction.** Asian ESP Journal. Vol. 28, issue 3.2, (June 2021) pp 235-253. (ISSN: 2206 - 0979) Language and Linguistics (Q2); Linguistics and Language (Q2); Education (Q4). h-index: 3. SJR Rank: 0.16. Impact Factor: 0.24. Indexed in Scopus. **HJRS Category-W**
- **Perception Analysis of English Language Teachers about Use of Contextualized Text for Teaching ESP.** Asian ESP Journal. Vol. 16, issue 5.1, (Oct. 2020) pp 276-298. (ISSN: 2206 - 0979) Language and Linguistics (Q2); Linguistics and Language (Q2); Education (Q4). h-index: 3. SJR Rank: 0.16. Impact Factor: 0.24. Indexed in Scopus. **HJRS Category-W**
- **Relating Perceptual Learning Styles of Engineering Students with Scanning Information in Text Scores.** International Journal of English Linguistics; Vol. 9, No. 5; Published by Canadian Center of Science and Education. 2019. ISSN 1923-869X E-ISSN 1923-8703. h-index: 20. **HJRS Category-W**
- **Analyzing Pakistani Tertiary Classrooms under Grice Principle-Getting the meaning across!** MA' ARIF Research Journal. Pakistan Research Society for Social Sciences-Islamic Research Academy-Karachi. Issue 10 (July-Dec. 2015). pp 33-44. ISSN 22211-2663.
- **Impact of Contextualized Text on Students' Learning of Thinking Skills at the Tertiary Level.** (2015). Pakistan Business Review. Volume 16, No. 4 2014, pp 858-881, ISSN 15618706. ECONLIT Indexed. HEC Ranking-X in 2015
- **Impact of Contextualized Text on Students' Learning of Writing Skills at Tertiary Level.** (2015) Journal of Independent Studies and Research-Management, Social Sciences and Economics (JISR-MSSE). Volume 12, No. 1, pp 73-92. 2014, ISSN 1998-4162. Indexed in EBSHOST. HEC Ranking-Y in 2015

- **Delving into Pragmatics and Intercultural Communication.** (2014) Journal of Social Sciences and Interdisciplinary Research (JSSIR) Research Journal of the Department of Humanities, NEDUET, Vol. 3, No. 1, pp.57-62, 2014, ISSN: 2225-2827.
- **Motivation in English Language Learning: A Study of English Language Centers in Hyderabad.** (2014) Geist Science-Journal of Education and Social Sciences (JESS), Vol. 2(1): 71-87, 2014, pp. 71-87. ISSN: 2410-5767. **HJRS Category-Y.**
- **Effectiveness of Teaching Methodologies for Business Communication at BBA Level in a Pakistani Class Room.** (2012). European Journal of Scientific Research, Vol. 71, No. 1, pp.72-77, 2012, ISSN: ISSN 1450-216X. Indexed in ProQuest ABI/INFORM Genamics, Elsevier Bibliographic Databases, monitored by Science Citation Index (SCI). covered by ISI Web of Science Master Journal List since 2006. Impact factors for the years 2009, 2010 and 2011 are 0.157, 0.416 and 0.736, respectively.

Research papers under process:

- **Cognizance about lexical approach through experimental research in Saudi Arabia.** (Accepted) Journal of Humanities and Administrative Sciences, Majmaah University, KSA.
- **Perception Analysis of Students about the Use of Contextualized Text for Learning Speaking Skills in Saudi Arabia** (Accepted). Journal of Humanities and Administrative Sciences, Majmaah University, KSA.

Book under process:

- **Book: “Contemporary Education”:** This book presents a comparison of traditional and contemporary education. The book is at the final stage of editing before it gets published.

CONFERENCES

- Attended **TESOL 2023 International Convention Virtual**-April 3 & 4, 2023
- **SAZBIST INTERNATIONAL CONFERENCE (SIC) 2020** as a panelist on January 2020 organized by SZABIST University-Karachi.
- Research paper presented on **"Role of Contextualized Textbook in Teaching English for Business Purposes at Tertiary Level; Perception Analysis of University Teachers"** in International Conference on Innovation and Emerging Trends in Business Management – ICIEBM-2016 at Iqra University Karachi, Pakistan.
- **Key-note speaker** at International Conference on Management and Social Sciences 2016 at Institute of Business and Technology (IBT), Karachi, Pakistan.
- **Session Chair** at International Conference on Management and Social Sciences 2016 at Institute of Business and Technology (IBT), Karachi, Pakistan.
- **Paper presentation** in **The 2nd Kashmir International Conference on Linguistics**, University of Azad Jammu & Kashmir, in 2015.
- Conference paper presentation on **“Pragmatics in Electronically Mediated Communication”** in International ELT Conference in 2014.

- Conference paper presentation on “**Professional Competency Enhancement Program for University Teachers (PCEPT): A Perceptual Survey in Teacher Education**” Conference in August 2013 arranged by USAID in University of Karachi.
- Presented a talk as a part of a **symposium on The Importance of Vocabulary in English Learning** at **International ELT Conference** in 2013.
- Research paper presented on “**Effectiveness of Resource Persons of Virtual University in context of Business Communication**” at International ELT Conference in 2010.
- Research paper presented on “**Teaching Methodology for Business Communication in a Pakistani Classroom**” in International ELT Conference held in October 2009.

FOREIGN REVIEWER

Associated with the research journals as a foreign reviewer:

- Psychology Research and Behavior Management, Dove Medical Press Ltd. Auckland, New Zealand. WoS and Scopus Indexed. (Journal Impact Factor: 3.974). HJRS Category-X
- Pakistan Journal of Educational Research and Evaluation (PJERE), University of the Punjab.
- Journal of Social Sciences and Humanities, University of Karachi. HJRS category-Y
- Pakistan Business Review, Institute of Business Management. HJRS category-Y
- Pakistan Journal of Educational Research (PJER), Society for Social Sciences and Research Association (SSSARA).HJRS category-Y
- Journal of Social Sciences and Interdisciplinary Research. HJRS category-Y

TRAINING AND WORKSHOPS CONDUCTED

Teachers’ Training for The United States Agency for International Development (USAID)

- Refresher training program for whole Baluchistan region on ELT (English Language Teaching) - Communication Skills arranged by USAID – EDLINKS in January 2010.
- Refresher training program for whole Sindh region on ELT arranged by USAID – EDLINKS in January 2010.
- Training program for FATA female teachers on Professional Development Program for MTs and Teachers; ELT (Communication Skills), Proficiency & Pedagogy arranged by USAID-EDLINKS in October 2009.
- Conducted a training program on English Proficiency and Communication for teachers of Baluchistan arranged by USAID- EDLINKS in June 2009.
- Conducted ToT (Training of Trainers) FATA for teachers arranged by USAID- ED-LINKS on Pedagogy.
- Conducted TOT program for ICT (Islamabad and Capital Territory) teachers arranged by USAID- EDLINKS in Islamabad in May 2009.
- Conducted Field Training of Teachers of ICT arranged by USAID- EDLINKS in 2009.

Training Programs for Local Institutes/Organizations

- Conducted a one-day workshop for university teachers on Teaching Methods for English Language Teaching at Majmmah University in 2018.
- Conducted a one-day workshop for university teachers on Research Methods at Majmaah University in 2017
- Conducted a one-day training workshop for teachers on Learner-Centered Teaching at Majmaah University in 2016.
- Conducted a one-day workshop on Writing for Research for faculty, residents, medical students, nursing, and occupational therapy staff at Aga Khan University, Faculty of Health Sciences, Medical College, in 2015.
- Conducted training program on presentation skills for faculty and staff members organized under HEC Capacity Building Programme at NED University of Engineering & Technology in 2014.
- Conducted a one-day workshop on workable Strategies for Effective Teaching English Language Skills at International ELT Conference in 2013.
- Conducted a one-day training workshop for Executives of Sui Sothern Gas Company (SSGC) on Technical Business Communication in 2013.
- Conducted a one-day workshop on Teaching Methodologies for Teachers at International ELT Conference in 2012.
- Conducted a one-day training workshop at Dawood College of Engineering and Technology for faculty development on Andragogical Skills arranged by Higher Education Commission in 2012.
- Conducted training workshop at NED University of Engineering & Technology for faculty development on Andragogical Skills arranged by Higher Education Commission (HEC) in 2012.
- Conducted three days training workshop at the University of Swat (KPK) for faculty development on Curriculum Development and Assessment arranged by Higher Education Commission (HEC) in 2011.
- Conducted a one-day training session for faculty members at Fazaia Degree College- Faisal on Emotional Intelligence in a Large Classroom in 2011.
- Conducted a one-month training workshop for MDI, (Management Development Institute), Habib Bank Ltd, on Business Communication in 2008.
- Conducted a teachers' workshop arranged by CDGK (City District Govt. Karachi) on Work Ethics in 2007.
- Conducted a one-day training workshop on Work Ethics, Organizational Behavior, and Business Communication for Khanani & Kalia International (Pvt.) Ltd. in 2007.
- Conducted a four-month training program for Habib Bank Ltd. Officers and Executives on Business Communication and Presentation Skills in 2006.
- Conducted a one-year extensive Teachers' Training Programme for English Language successfully at Qamar-e-Bani Hashim School Karachi in 2004.

MEMBERSHIPS

- Member, Advisory Board, International Research Conference, Jinnah University for Women.
- Board of Studies, Faculty of Management Sciences, Nazir Hussain University-Karachi.
- IATEFL (International Association of Teachers of English as Foreign Language)
- Research SIG (Research Special Interest Group)
- SPELT (Society of Pakistan English Language Teachers)

REFERENCES

Dr. Nasir Alzaidyeen

Head, Examinations Committee.

Majmaah University in Rumah-KSA.

n.alzaidyeen@mu.edu.sa

+966501882278

Prof. Dr. Wasim Qazi

vice-chancellor/president

Iqra University-Pakistan

vc@iqra.edu.pk

+9221111264264

Hina HussainKazmi, P.hD.

CEO, TAF Foundation.

Former Technical

Coordinator,

Pakistan Reading Project-USAID

hinakazmi1@hotmail.com